

Friends of Yaxham School AGM Meeting
24 January 2022
Agenda

1. Chair Welcome
2. Confirm minutes from Last AGM (20 July 2021)
3. Accounts & Treasurer's Report
4. Chairman's Report
5. Elect and appoint new Committee
6. Appointments
 - Chairman
 - Vice Chair
 - Treasurer
 - Secretary
7. AOB (notified in advance)

Friends of Yaxham School AGM 2020
20 July 2021
Minutes

1. Committee Members In Attendance:

Emma Lawson
Ralph Burton
Michelle Parnell
Laura Reeves

2. Also in Attendance:

Jennie Muller

3. Apologies:

Leroy Burrell
Carole Hedges
Vicky Cooper

Claire Sullivan had resigned prior to the meeting.

4. Chairman's Report for 19/20

The Chairman presented her report for the year.

The activity (or contributions made) completed in year 2019/20 was as follows:

2019

- Bags to School
- Christmas Nativity Raffle
- Christmas Disco
- Christmas Cards
- Christmas Party & Lunch & Photos
- New Years Eve Raffle

2020

- Launched the new lottery
- Mother's Day shop
- Quiz & Chips Evening
- Funded the Yr 6 leavers gifts

The Chairman expressed her gratitude and thanks to all committee members for their support and hard work in a difficult year.

5. Treasurer's Report 19/20

The Treasurer presented her report for the year.

The balance at the end of the year 31 October 2021 was £3,600.41.

6. Dissolve

The Chairman dissolved the committee.

7. Appointments

It was noted that:

- Claire Sullivan resigned prior to the meeting.
- Vicky Cooper does not wish to be secretary but wishes to remain on the committee.
- Carole Hedges wishes to remain on the committee.
- All the other committee members in attendance wished to remain on the committee.

Chairman

Michelle Parnell proposed Emma Lawson as Chairman which was seconded by Ralph Burton. Emma Lawson was duly appointed as Chairman.

Secretary

Michelle Parnell proposed Ralph Burton as Secretary which was seconded by Laura Reeves. Ralph Burton was duly appointed as Secretary.

Treasurer

Ralph Burton proposed Michelle Parnell as Treasurer which was seconded by Laura Reeves. Michelle Parnell was duly appointed as Treasurer.

8. Date of Next Committee Meeting

8th September at 19.00.

9. AOB

Michelle Parnell suggested a change to the constitution.

The proposal was - 50% of the committee members to be present at the AGM.

This was agreed and passed.

Michelle Parnell will amend and submit the constitution.

Summary of Accounts for Friends of Yaxham School- Year Ending 31/10/2022

Balance Brought Forward as at 1st November 2021

4,923.24

Adjusted Balance

4,923.24

Income - Friends

Winter Disco 234.24
Nativity Play Raffles 53.00
xmas party photos 0.00
Sports Day - Ice Creams 0.00
Mothers day 0.00
yard Sale 0.00
Summer Play Raffles 0.00
Fete 0.00
200 Club 0.00
Tea Towels 0.00
Easy Fundraising 0.00
xmas cards 0.00
Non uniform 0.00
bag2school 63.00
Lottery 224.00
Quiz 0.00

574.24

5,497.48

Expenditure for School

rugs 954.00

total

954.00

Other Expenditure

Winter Disco 146.53
xmas party 110.48
Elfridges 0.00
Easter 0.00
Easter Disco 0.00
yard Sale 0.00
Lottery 0.00
Sports Day - Ice Creams 0.00
Fete 0.00
200 Club 0.00
PTA Membership 0.00
Gambling Act Fee 20.00
Other 0.00
Quiz 0.00

277.01

Balance Carried Forward as at 31st October 2022

4,266.47

Represented by:-

Balance in NatWest A/C today
Balance in Lloyds A/C today
Petty Cash today

3,686.40

222.00

1,000.49

4,908.89

Cheques - that will clear in 2018/19 Financial Year

-642.41

Funds available

4,266.48

Friends of Yaxham School Annual General Meeting

24 January 2022 @ 19.00

Minutes

1. Committee Members In Attendance

Ralph Burton – Secretary
Vicky Cooper

All other committee members had resigned prior to the meeting.

2. Also in Attendance

Jennie Muller
Charlene Harvey
Kath Downes
Kate Mitchell
Jo Kett
Caroline Cox
Chris Cox
Karly Gray
Melissa Hosier
Michelle Parnell
Susan Robinson

Everyone was thanked for attending the meeting.

3. Apologies

None.

4. Chairman's Report for 20/21

Not available – although it was noted that there had been limited activity of the committee due to Covid.

5. Treasurer's Report for 20/21

Outgoing Treasurer presented their report.

For the year ending 31 October 2021 – there was a balance of £4,266.47.

Accruals for previously agreed funding requests had been removed due to the Covid impact with new requests required.

6. Dissolve the Committee

The current committee was dissolved.

7. Appoint new Committee

Of those attending the meeting the following volunteered as new committee members and were appointed:

- Vicky Cooper
- Ralph Burton
- Jennie Muller
- Charlene Harvey
- Kath Downes
- Kate Mitchell

- Jo Kett
- Caroline Cox
- Chris Cox
- Karly Gray
- Melissa Hosier
- Michelle Parnell
- Susan Robinson

8. Appointments

Chairman

Ralph Burton nominated Kath Downs and Vicky Cooper as joint chairman which was seconded by Michelle Parnell.

Vice Chairman

There were no nominations.

Treasurer

Susan Robinson nominated Chris Cox which was seconded by Kath Downes.

Secretary

Vicky Cooper nominated Ralph Burton which was seconded by Kath Downes.

The AGM was closed